

Nand Niwas

A Project of Bhagwatidevi Nandlal Agarwal Charitable Trust

Rules and Regulations for residents of Nand-Niwas...

1. The Home is run by Public Charitable Trust and the trust reserves the rights of admission.
2. The minimum age limit of inmate is minimum 55 years for long term stay. But for short-stay the managing Committee will decide the minimum age.
3. Home doesn't provide or cater to assistive living.
4. Monthly contribution charges should be deposited before 5th of every month.
5. Monthly contribution will vary depending on the rising cost, use of water and electricity & specific requirements of the inmate.
6. Security deposit of inmate will be returned to inmate immediately without interest on the termination of the stay or leaving the premises.
7. Inmate shall give one month advance notice in writing to the Trust, who wants to leave home voluntarily, other wise one month's charges will be deducted from his deposit, if he fails to serve this notice.
8. Each room will accommodate a couple or two males or two female members.
9. Inmate has to pay the contribution on prorata basis if he or she takes admission in the middle of the month.
10. Every inmate has to pay monthly charges in time. A defaulter has to pay 2% more on monthly basis.
11. Inmate has to give a week advance notice in writing if he/she has to go out of station.
12. Facility of servant can be arranged for washing clothes on payment or can use facility of common washing machine.
13. Inmate has to bear the expenses of one's own personal uses such as tooth-brush, soap, shampoo, hair oil, medicines and other toiletries etc.
11. Following time table to be noted:

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| Morning Tea:- | 6 am to 7am |
| Breakfast:- | 8am to 9am |
| Lunch:- | 12 pm to 1pm |
| Afternoon Tea:- | 4pm to 5pm |
| Dinner:- | 7 pm to 8.30 pm |

Note: Only vegetarian food will be served in the Home
13. Medical check-up facility will be provided to inmate periodically.
14. Home is provided with round the clock ambulance service.
15. Home will take care and make arrangements to hospitalize the inmate as per necessity.

16. Emergency visit fee of a doctor will have to be borne by the inmate.
17. Home will provide recreation facilities as TV, Library, indoor games etc.
18. If a member wants to go out of the Home campus should inform the office. If he has to stay more than 24 hours he should inform in writing and give the address of his stay outside the campus. He should hand over the room keys in the office.
20. The trust will not take any responsibility of a member's property or his belongings, unless deposited with the office. Inmate going out of the 'Home' premises will do so on his own risk & responsibility.
21. Every inmate should abide by the rules & regulations of the Home/trust.
22. Any inmate causing trouble to other inmate or the employee or member of the organizations will not be tolerated by the trust and his stay will be terminated after 7 days' notice.
23. Possession and drinking of Alcohol by inmate or staff is strictly prohibited in Home.
24. Smoking and tobacco chewing is not allowed, if objected by co-inmate.
25. Playing radio, music system, any musical instrument or T.V. etc should not cause disturbance to another room-mate.
26. Inmate having any complaint should communicate to the office in writing and should not discuss them with the employees of the trust. Instructions should be provided in writing to the trust about his death-rites if desired.
27. If an inmate is injured or sick, his notified relative(s) will be informed within 8 hours and the concerned relative should reach Home at the earliest. Home/trust will arrange to give medical treatment till then.
28. If an inmate dies in Home and if the relatives do not turn up within 12 hours despite due information to the notified relative(s), the Home/trust reserves the right to make arrangements to perform the funeral or last rites of such inmate.
29. The emergency expenses coming under Rule no.27 and no.28 should be borne by the relatives of such inmate.
30. The same amount will be deducted from that member's deposit money, if not paid in time within a week by the relatives. In this case the trust has the right to terminate stay of inmate.
31. Room of Home is not a place on rent. Hence inmate or heir of an inmate will have no right or claim on the room of an inmate, while he is alive and/or after his death.
32. No electrical appliances/gadgets allowed to be used in the rooms of the 'Home'.
33. Inmate has to give the compensation for the lost /damaged articles and has to bear the expenses of broken articles.